

An IQAC meeting is held on **3rd of August 2020**. The following members are present at the meeting:

1. Dr. G. S. Chandrashekhhar
2. Dr. Bharath V.
3. Dr. Naveen Kumar K. R.
4. Dr. Bharathi Karanth
5. Mrs. Sujatha G. L.
6. Mr. Subhash Bangera
7. Ms. Shilpa
8. Mr. Rajath Krishna Kini
9. Mr. Varun Devadiga

Agenda of the Meeting:

1. Approval of the ATR of previous IQAC meeting
2. Commencement of online classes for third semester students
3. Commencement of offline classes
4. Organising webinars

Proceedings and Resolutions of the meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on 5th May, 2020 are presented before the members present
Resolved unanimously to approve the Resolutions and Action Taken Report of the previous IQAC meeting held on 5th May, 2020
2. Members discussed about the commencement of third semester classes for the second year students
Resolved that third semester online classes be started as early as possible
3. Members discussed the possibility of taking offline classes
Resolved that offline classes be started as soon as University/Authorities permit and after taking all precautions
4. Members present at the meeting discussed about the possibility of conducting webinars for the students of the Institute
Resolved that webinar/s be conducted on suitable/relevant topic for the students of the Institute

Action Taken Report of the IQAC Meeting held on 3rd August, 2020

S No	Resolution	Action Taken
1	To start third semester online classes	<i>Online classes for third semester started on August 17</i>
2	To start offline classes	<i>Offline classes for fourth semester started during the first week of September 2020</i>
3	To organise webinars for the benefit of the students	A <i>webinar</i> on the topic ' <i>Contribution of Ayurveda in Immunity Boosting</i> ' was organised by <i>IQAC</i> on <i>October 22, 2020</i> ; <i>Dr. Veerakumara</i> , Associate Professor, SDM College of Ayurveda, Udupi was the <i>resource person</i> <i>Entrepreneurship Cell</i> , in association with <i>Mahatma Gandhi National Council/Rural Education Dept of Higher Education, MHRD, GOI</i> organised <i>online workshop</i> on <i>Rural Entrepreneurship</i> for the <i>Students & Faculty</i> of the Institute on <i>October 23, 2020</i> ; <i>Dr. Narayan Kayarkatte</i> was the <i>resource person</i>

An IQAC meeting is held on **5th November, 2020**. Following members are present at the meeting:

1. Dr. G. S. Chandrashekhar
2. Dr. Bharath V.
3. Dr. Naveen Kumar K. R.
4. Dr. Bharathi Karanth
5. Mrs. Sujatha G. L.
6. Mr. Subhash Bangera
7. Mr. Mohammed Al Faras
8. Ms. Rajeshwari Prabhu K
9. Mr. Abhay Ramachandra Nayak

Agenda of the Meeting:

1. Approval of the Resolutions and ATR of the previous IQAC meeting
2. Commencement of offline classes

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on August 3, 2020 presented before the members present
Resolved unanimously to approve the Resolutions and Action Taken Report of the previous IQAC meeting held on August 3, 2020
2. Members discussed about the commencement of offline classes for the third semester students
Resolved that offline classes be started for third semester students as soon as government permits and after taking necessary precautions

Action Taken Report of the IQAC Meeting held on 5th November, 2020

S No	Resolution	Action Taken
1	To prepare for offline classes for third semester students	<i>Offline classes for third semester students started from November 23 onwards; students and faculty were asked to produce COVID-19 negative report; Institute in association with PPC made arrangements for the collection of samples in the campus itself</i>

An IQAC meeting is held on **1st January 2021**. Following members are present at the meeting:

1. Mr. Pradeep Kumar
2. Dr. Bharath V
3. Dr. Naveen Kumar K R
4. Dr. Bharathi Karanth
5. Mrs. Sujatha G L
6. Mr. Harish B
7. Mr. Mohammed Al Faras
8. Ms. Rajeshwari Prabhu K

9. Mr. Abhay Ramachandra Nayak

Agenda of the Meeting:

1. Approval of the Resolutions and ATR of the previous IQAC meeting
2. Commencement of first semester classes
3. Initiating Academic Council meeting
4. Observing special day/s
5. Skill improvement activities/programmes for students
6. Extension/outreach activities by the Institute
7. Any other matter

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on November 5, 2020 presented before the members present
Resolved unanimously to approve the Resolutions and Action Taken Report of the previous IQAC meeting held on November 5, 2020
2. Members present at the meeting discussed about the Institute's preparedness with respect to the commencement of first semester classes
Resolved that first semester classes should commence once University issues notification in this regard
3. Members discussed about holding Academic Council meeting
Resolved that Academic Council meeting be held during third/fourth week of January 2021
4. Members felt that major national/international day/s should be observed by the Institute
Resolved that important national/international day/s are to be observed by the Institute
5. Members discussed about conducting programmes/activities for the benefit of students
Resolved that various skill improvement programmes/activities be conducted for students
6. Members present at the meeting discussed about possible extension/outreach activities by the Institute
Resolved that the Institute should organise or participate in all possible extension/outreach activities

7. Members discussed the possibility of Institute having tie-up with other organisation/s to get funding
Resolved that Institute should try through PCRCD for possible tie-up with Non-Governmental Organisations
8. Members suggested to have sporting activities for the students
Resolved that Annual Sports Meet be held for the students of the Institute
9. Members discussed about having MOU with other Institutions/Organisations
Resolved to have new/renewed MOU with other Institutions/organisations

Action Taken Report of the IQAC Meeting held on 1st January, 2021

S No	Resolution	Action Taken
1	Commencement of first semester classes	As per the University notification, first semester classes started on January 11, 2021
2	To hold Academic Council meeting	The Academic Council meeting is held on 25 th January, 2021
3	Observing important national/international day/s	Some of the important national/international days observed at the Institute are: <ul style="list-style-type: none"> • International Women's Day was celebrated; competition conducted for female students of the Institute on March 8 & 9, 2021 • World Water Day was celebrated by the institute on March 22, 2021; Prof. A P Bhat HOD Physics (Retd), PPC, Udupi was the chief guest & resource person
4	To conduct skill improvement programmes/activities for students	Some of the skill improvement programmes/activities conducted for students are: <ul style="list-style-type: none"> • English Learning Skills by Prof. Sumana R, faculty, PPC – January 12, 2021 • Talk on Entrepreneurship Skills by Mr. M D Imtiyaaz, Hoode, Udupi – January 13, 2021

		<ul style="list-style-type: none"> Library orientation programme for first year students – January 20, 2021
5	To conduct extension/outreach activities	<p>Some extension/outreach activities conducted are:</p> <ul style="list-style-type: none"> Blood Donation Camp was organised by the Institute along with Sri Poornaprajna Evening College, Udupi on March 7, 2021 HR students of the Institute visited orphanage ‘Mamatheya Thottilu’ on March 20, 2021
6	To have tie-up with NGO/s	PCRD was successful in setting up ‘Centre for Social Empowerment’ with the financial assistance of Rotary Club, Manipal; the centre was inaugurated on March 23, 2021
7	To hold Annual Sports Meet	The Annual Sports Meet was held on March 18, 2021
8	To have new/renewed MOU with other Institutions/Organisations	<p>Following MOUs have been signed during the period:</p> <ul style="list-style-type: none"> The Udupi Co-operative Town Bank Ltd, Udupi dated 21st March, 2021 Shri Madhwa Vadiraja Institute of Technology & Management, Bantakal dated 21st March, 2021 Prakash Retail Private Ltd, Udupi dated 29th March, 2021

An IQAC meeting is held **1st April, 2021**. The following members are present at the meeting:

1. Mr. Pradeep Kumar
2. Dr. Bharath V
3. Dr. Naveen Kumar K R
4. Dr. Bharathi Karanth
5. Mrs. Sujatha G L
6. Mr. Harish B
7. Mr. Mohammed Al Faras
8. Ms. Rajeshwari Prabhu K
9. Mr. Abhay Ramachandra Nayak

Agenda of the Meeting:

1. Approval of the Resolutions and ATR of the previous IQAC meeting
2. Programmes/activities for students
3. Extension/outreach activities
4. Any other matter

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on January 1, 2021 presented before the members present
Resolved unanimously to approve the Resolutions and Action Taken Report of the previous IQAC meeting held on January 1, 2021
2. Members discussed about workshops/special guest lecture for students
Resolved that more activities/programmes be conducted for the benefit of the students
3. Members discussed about conducting extension/outreach activities under the banner of different clubs of the Institute
Resolved that extension/outreach activities be conducted by various clubs/associations of the Institute
4. Members proposed to organise for COVID-19 vaccination drive
Resolved that the Institute to try for COVID-19 vaccination drive at the campus in association with sister concerns
5. Members discussed the possibility of having more MOU
Resolved that the Institute should try for new MOU with other entities

Action Taken Report of the IQAC meeting held on April 1, 2021

S No	Resolution	Action Taken
1	To conduct extension/outreach activities for students	Students were taken to Radio Mirchi, Mangalore; interacted with RJ & head of the radio station on April 6, 2021
2	To conduct activities/programmes for students	Online workshop on 'Amazing Empowerment Workshop' by Ms. Vidya Sampath conducted on May 8, 2021

3	To arrange for the vaccination drive at the campus	First dose vaccination drive was arranged in the campus along with sister concerns on June 29 & July 7, 2021
4	To have MOU	The Institute has signed a new MOU with Ayush Envirotech Private Ltd dated 1 st July, 2021

An IQAC meeting is conducted on **10th July, 2021**. Following members are present at the meeting:

1. Mr. Pradeep Kumar
2. Dr. Bharath V
3. Dr. Naveen Kumar K R
4. Dr. Bharathi Karanth
5. Mrs. Sujatha G L
6. Mr. Harish B
7. Mr. Mohammed Al Faras
8. Ms. Rajeshwari Prabhu K
9. Mr. Abhay Ramachandra Nayak

Agenda of the Meeting:

1. Approval of the Resolutions & ATR of the previous IQAC meeting
2. To conduct special guest lectures/workshops/programmes
3. To observe special day/s
4. To conduct outreach/extension programmes
5. To discuss about 'Fit India Freedom Run 2.0'
6. To discuss about indoor sports games
7. To arrange for second dose of COVID-19 vaccination drive

Proceedings and Resolutions of the Meeting:

1. Resolutions and Action Taken Report of the previous IQAC meeting held on April 1, 2021 presented before the members present
Resolved unanimously to approve the resolutions and ATR of the previous IQAC meeting held on April 1, 2021
2. Members discussed the possibility of conducting special guest lectures/workshops/programmes for students

Resolved that more guest lectures/workshops/programmes be conducted for the benefit of students

3. Members discussed about observing special day/s

Resolved that special day/s be observed at the Institute

4. Members proposed conducting outreach/extension programmes

Resolved that more outreach/extension activities be conducted by the Institute

5. Members discussed about celebrating 'Fit India Freedom Run 2.0' as instructed by Mangalore University

Resolved that 'Fit India Freedom Run 2.0' be celebrated by the Institute

6. Members proposed conducting indoor sports events for the students

Resolved that indoor sports events be conducted for the students of the Institute

7. Members discussed about the possibility of arranging for second dose of COVID-19 vaccination drive

Resolved that second dose of COVID-19 vaccination drive be arranged in the campus

Action Taken Report of the IQAC meeting held on 10th July, 2021

S No	Resolution	Action Taken
1	To conduct guest lectures/workshops/programmes	<ul style="list-style-type: none"> • Dr Shubha H S, Professor, Manipal Institute of Communication delivered Rtn H N S Rao Memorial Lecture on July 15, 2021 • A workshop on 'Basics of Financial Planning & Investment Management' by Mr. Harish B, Proprietor, Premier Investment, Udupi on August 6, 2021
2	To observe special day/s	National Librarian's Day was celebrated on August 12, 2021
3	To conduct outreach/extension activities	<ul style="list-style-type: none"> • PIM in association with PPC, Udupi organised 'Vagvaibhavam' on 25th August, 2021 • Placement cell of the Institute conducted career guidance for the final year

		degree students of PPC on 26 th & 27 th of August 2021
4	To conduct 'Fit India Freedom Run 2.0'	Students & faculty of the Institute participated in 'Fit India Freedom Run 2.0' march organised on September 21, 2021
5	To conduct indoor sports events	Indoor sports events are conducted for the students of the Institute on September 6, 2021
6	To arrange for second dose of COVID-19 vaccination drive	Second dose of COVID-19 vaccination drive was arranged on 17 th & 23 rd August, 2021

An IQAC meeting is held on **September 27, 2021**. Following members are present at the meeting:

1. Mr. Pradeep Kumar
2. Dr. Bharath V
3. Dr. Naveen Kumar K R
4. Dr. Bharathi Karanth
5. Mrs. Sujatha G L
6. Mr. Harish B
7. Mr. Mohammed Al Faras
8. Ms. Rajeshwari Prabhu K
9. Mr. Abhay Ramachandra Nayak

Agenda of the Meeting:

1. Approval of Resolutions & ATR of previous IQAC meeting
2. Organising Sharada Pooja & Prize Distribution function
3. Conducting extension/outreach activities
4. Organising workshops/guest lectures/programmes
5. Observing special day/s
6. In-house newsletter
7. New activity in Prajna Vaibhavam

Proceedings and Resolutions of the Meeting:

1. Resolutions and ATR of the previous IQAC meeting held on 10th July, 2021 are presented before the members present
Resolved unanimously to approve the resolutions and ATR of the previous IQAC meeting held on 10th July, 2021
2. Members discussed about the possible date of conducting Sharada Pooja and Prize Distribution ceremony
Resolved that Sharada Pooja and Prize Distribution ceremony be held on October 7, 2021
3. Members felt the need to conduct more outreach/extension activities
Resolved that outreach/extension activities be conducted
4. Members present felt the need to conduct workshops/guest lectures/programmes for the benefit of students
Resolved to conduct workshops/guest lectures/programmes
5. Members discussed about observing special day/s by the Institute
Resolved that special day/s be observed by the Institute
6. Members present at the meeting discussed the possibility of bringing out in-house newsletter
Resolved that HR club to bring out HR specialisation related newsletter
7. Members discussed about inclusion of new activity in Prajna Vaibhavam
Resolved to include Group Discussion as a new activity in Prajna Vaibhavam competition

Action Taken Report of the IQAC meeting held on 27th September, 2021

S No	Resolution	Action Taken
1	To conduct Sharada Pooja and Prize Distribution ceremony on 7 th October, 2021	Sharada Pooja and Prize Distribution function was conducted on October 7, 2021

2	To conduct outreach/extension activities	<ul style="list-style-type: none"> • An interaction with Azim Premji University students was arranged first with PIM faculty on November 9 and, then, with PIM students on November 16 • Poornaprajna-Rotary Manipal Centre for Social Empowerment PIM, Azim Premji University (APU), Bengaluru and Karnataka Bank Ltd jointly organised – ‘Field Immersion Programme’ for the students from APU from 8-11-2021 to 18-11-2021 in Udupi District under the guidance & supervision of Dr Krishna Kothai, Professor Emeritus, PIM & coordinator PCRD • PCRD coordinator Dr. Krishna Kothai (Panchayat state resource person) participated in weekly ‘Panchayath Patha’ conversation on radio Manipal, MIC, MAHE; the concluding session was held on 20th November, 2021 • HR students visited Big Bazar, Udupi & had interaction with the HR manager of Big Bazar on 2nd December, 2021
3	To conduct workshops/guest lectures/programmes	<ul style="list-style-type: none"> • A panel discussion with Rtn Dr. Shubha H S and Rtn Renu Jayaram was organised on 16th November, 2021 • A workshop on ‘Case Study for Future Ready Managers’ was

		<p>organised on November 18, 2021; Prof. V K Ranjith, SOMS, Manipal was the resource person</p> <ul style="list-style-type: none"> • A seminar on 'Constitution of India' was organised in association with PPC, Udupi on 19th November, 2021 • Fire Safety & Health Safety Awareness programme was conducted on 14th December, 2021 • Human Resource club organised a talk on 'Wheel of Life' on December 23, 2021; Ms Vidya Gomes, Manager, Learning & Development, MTL, Manipal was the resource person • Human Rights club has organised a Lecture on 'World Human Rights' on December 31, 2021; Dr. Krishna Kothai was the resource person
4	To observe special day/s	Constitution Day was observed on November 26, 2021
5	To bring out HR specialisation related newsletter by HR club	The HR club initiated its specialisation related quarterly newsletter 'ETICA-The HR Newsletter'; the first volume released in December 2021
6	To include Group Discussion as a new activity in Prajna Vaibhavam	Group Discussion has been started as a new activity in Prajna Vaibhavam competition with effect from December 9, 2021