

A meeting was conducted at the Institute on **Thursday 6th July, 2017** to discuss the items of the agenda given. Members present at the meeting are:

1. Dr. G. S. Chandrashekhar
2. Dr. M. R. Hegde
3. Dr. Bharath V.
4. Dr. A. P. Bhat
5. Mr. Subhash Bangera
6. Dr. Naveen Kumar K. R.
7. Mrs. Bharathi Karanth
8. Mr. Narasimha
9. Mr. Iston Lawrence Ferrao
10. Ms. Vijayalaxmi Shet G.

Proceedings and Resolution:

1. The resolutions passed in the previous IQAC meeting held on 7th January, 2017 was presented in the meeting by the IQAC Coordinator.
Resolved unanimously to approve the resolutions of the previous IQAC meeting held on 7th January, 2017
2. Members discussed about conducting the Academic Council meeting for Academic Year 2017-18
Resolved to have Academic Council meeting during the second week of July 2017
3. Various activities/programmes that can be held for the betterment of students were discussed by the members present.
Resolved to have guest lectures on a regular basis covering different domain and to encourage students' participation in competitions/programmes held at other institutes.
4. Members discussed about the FDP for the Academic Year 2017-18
Resolved to have a two-days FDP in the month of January 2018
5. Members urged the need to have better exposure for the students and faculties of the institute.
Resolved to have corporate/social interaction
6. Members appreciated the efforts of the Institute in conducting '*Prajna Vaibhavam*' an in-house group competition conducted on weekly basis and rolling out '*Arthaprajna*' an online weekly bulletin in the area of finance published by the finance specialisation students.
Resolved to continue the same by including different events touching the current affairs.
7. Members felt the need to have corporate interaction for students.
Resolved to have one-day factory visit for second year students by the end of third semester.
8. Members discussed about the commencement of first MBA classes.
Resolved that an Induction Programme is to be held on the day of commencement of first MBA classes.
9. Members discussed about the role of Parents and Alumni in the overall growth of the institute and its students.
Resolved to have PTA and Alumni meeting in the month of January after the third semester exams.
10. Members discussed about curriculum feedback taken from different stakeholders
Resolved to take specific action based on curriculum feedback
11. Any other matter:

- a. Resolved to recognise the efforts and contribution of the Founder Director Dr. M. R. Hegde in successfully leading the Institute for eleven years and congratulated the new Director Dr. Bharath V.
- b. Resolved to have welcome programme for the first year students by the second year students, the exact date to be decided by the Director later.
- c. Resolved to join Poornaprajna Degree College in celebrating Independence Day
- d. Resolved to celebrate Teachers day at the Institute

Action taken report for the IQAC meeting held on Thursday 6th July, 2017

S No	Resolution	Action Taken
1	To conduct Academic Council meeting for Academic Year 2017-18	The Academic Council meeting for Academic Year 2017-18 was held on 15 th of July 2017
2	To conduct guest lectures on regular basis and to encourage students' participation in the competitions held at other institutes	Three guest lectures were held. Students of the Institute participated in the management competition held at Aloysius Institute of Management and Information Technology, Mangalore. Students also participated in paper presentation and productive dialogue competition organised by the MBA department of St Joseph Engineering College, Mangalore and secured first and second place.
3	To have a two-days FDP in January 2018	A two-days FDP was held on 10 th and 11 th January 2018 with Dr. A. P. Bhat, Professor and HOD, Dept. of Physics, Poornaprajna College, Udupi as the Resource person
4	To have corporate/social interaction	Two of the second year students were the resource persons in the half-day workshop on the newly launched scheme of the state govt 'Mobile Canteens for Women Entrepreneurs'. Two of the faculties – Dr. Naveen Kumar K. R. and Prof Santhosh N. Prabhu were also the resource persons. Vijaya Bank Regional Office conducted elocution competition on the topic 'My vision: Corruption free India' for the students of the Institute.
5	To continue with Prajna Vaibhavam and Arthaprajna	Debate and Company presentation rounds of Prajna Vaibhavam are conducted by the students in groups of six members each. Students are contributing articles on current business affairs to be published in Arthaprajna which is mailed to the faculties and all the present and past students of PIM
6	To have one-day factory visit for the third semester students	On 16 th of November 2017 third semester students along with five faculties visited Mangalore SEZ and Bharati Defence and Infrastructure Ltd.
7	To have Induction Programme for the first MBA classes on the day of commencement of their classes	Induction programme was held on 25 th of September 2017 with the blessings of H H Swamiji, Chairman, Governing Council, Poornaprajna Institute of Management, Udupi. The secretary of the G.C. Dr. G. S. Chandrashekhara also addressed the students.

8	To have PTA and Alumni Meeting	PTA and Alumni meetings were held on 27 th of January 2018
9	Welcome programme for first year students	A fresher's day program 'AARAMBH 2017' was conducted by the HR Forum along with other forums of the college on 13th October 2017.
10	Teachers' day celebration	Second year students conducted many games for the teaching and non-teaching staff; distributed prizes to winners of the games conducted by them. Also, distributed sweets after the programme.
11	To take action on curriculum feedback	<ul style="list-style-type: none"> i) Specialisation based factory visits started ii) Additional computers purchased iii) HR dual specialisation started

A meeting was conducted at the Institute on **Saturday 27th January, 2018**. Members present at the meeting are:

1. Dr. G. S. Chandrashekhar
2. Dr. M. R. Hegde
3. Dr. Bharath V.
4. Dr. A. P. Bhat
5. Mr. Subhash Bangera
6. Dr. Naveen Kumar K. R.
7. Mrs. Bharathi Karanth
8. Mr. Narasimha
9. Mr. Iston Lawrence Ferrao
10. Ms. Vijayalaxmi Shet G.

Proceedings and Resolution:

1. The resolutions passed in the previous IQAC meeting held on 6th July, 2017 was presented in the meeting by the IQAC Coordinator.
Resolved unanimously to approve the resolutions of the previous IQAC meeting held on 6th July, 2017
2. Members present appreciated the efforts of the Institute in having corporate interaction and to continue with the same
Resolved to continue with the guest lecture series, corporate interaction and extension activities
3. Members discussed about the Institute's preparation for NAAC assessment
Resolved to have a workshop for the faculties on preparation for NAAC
4. Members discussed about the inter-class competitions to be held by the three specialisation forums
Resolved to have inter-class competitions by the three specialisation forums, separately
5. Members discussed about having factory visit for first year students
Resolved that one-day factory visit to be arranged for the second semester students
6. The Alumni present proposed to sponsor the competitions for the students of the Institute
Resolved to have in-house competitions for the students of the Institute sponsored by Alumni Association
7. Arrangement to be made regarding the sports activities for the students was discussed by the members
Resolved to have various indoor sports competitions and one day outdoor sports meet for the students in the month of April.
8. Nature of Cultural and Literary competitions to be conducted was discussed by the members
Resolved to conduct competitions under various clubs during the even semester
9. Likely dates for the conduct of Saraswati Pooja and cultural Day celebration was discussed
Resolved to have Sharada Pooja and Cultural day celebration in the last week of April.

Action taken report for the IQAC meeting held on Saturday 27th January, 2018

S No	Resolution	Action Taken
1.	To continue with guest lecture, corporate interaction and extension activities	Series of guest lectures on diverse topics are conducted. PIM along with Poornaprajna P G Centre (Dept of M Com) organised 'Budget Analysis' in association with Udupi Chamber of Commerce and Industries. Students of HR club visited Asha Nilaya – special school at Udupi, Manipal Technologies Ltd, and Manipal Academy of higher Education, Manipal in the month of March
2.	NAAC preparation by faculties	The Director of the Institute along with two senior faculty members visited AJIM, Mangalore in February to study the NAAC requirements/formalities required for the management institute. Two-day workshop on 29 th and 30 th March on 'Quality Assurance Strategies' was held at the Institute for staff members
3.	To have inter-class competitions by specialisation forums	The three specialisation forums – finance, marketing and HR conducted inter-class competitions in the area of their domain namely <i>FINSPARK</i> , <i>MARKSPROUT</i> and <i>ZEST</i> , respectively.
4.	To have factory visit for second semester students	Due to hectic schedule of activities at the Institute and also due to the voluminous academic activities of the second semester, factory visit could not be arranged. However, it is decided to have the same in the next academic year during third semester
5.	To have Alumni sponsored competitions for the students	Alumni sponsored competitions are conducted for the students of the Institute in March 2018
6.	To have sports activities for the students	Various indoor sports activities were held during the second and third week of April. One-day outdoor sports meet was held on 13 th of April
7.	To have competitions for students under Cultural and Literary Club	Various competitions under Cultural and Literary club were held during March and April
8.	To have Sharada Pooja and Cultural Day celebrations	Sharada Pooja was conducted by HH Swamiji at the Institute on 23 rd of April; Cultural Day was celebrated on May 5 th where winners in various competitions were felicitated