

A meeting was conducted at the Institute on **Thursday 14th July, 2016** to discuss the items of the agenda given. Members present at the meeting are:

1. Dr. G. S. Chandrashekhar
2. Dr. M. R. Hegde
3. Dr. A. P. Bhat
4. Mr. Harish B.
5. Dr. Bharath V.
6. Dr. Naveen Kumar K. R.
7. Mrs. Bharathi Karanth
8. Mr. Girish Aithal Nagur
9. Ms. Sanjana Ninjoor
10. Ms. Sedha Jane D'Souza

Proceedings and Resolution:

1. The resolutions passed in the previous IQAC meeting held on 12th January, 2016 was presented in the meeting by the IQAC Coordinator.
Resolved unanimously to approve the resolutions of the previous IQAC meeting held on 12th January, 2016
2. Members discussed the expected date of holding Academic Council Meeting for the Academic year 2016-17
Resolved to conduct a meeting of Academic Council for Academic Year 2016-17 during the third week of July 2016
3. Members present discussed the requirements of Institute's library and suggested the Director to have requirement number of subject text books and journals for the benefit of students and staff
Resolved to purchase additional text books, subscribe/renew journals for the Institute's library
4. Members present discuss the need to have separate personality and skill improvement classes for the benefit of students
Resolved to have personality and skill improvement classes for students.
5. Members discussed the necessity to have additional IT gadgets to upgrade the Institute's computer lab, classrooms, staffrooms and the office of the Institute
Resolved to purchase required IT gadgets as deemed fit by the Director the faculties of the Institute.
6. Members discussed the possibility of starting a separate research centre affiliated to the Institute which may take up social projects funded by the government and other agencies
Resolved to set up a separate research centre affiliated to Poornaprajna Institute of Management
7. Members discussed the need to have a formal alumni association for the Institute.
Resolved to set up and inaugurate an Alumni Association of the Institute.
8. Members appreciated the concern of the Institute in arranging guest lecture series for the benefit of students and opined to continue with the same in future also
Resolved to continue with the series of guest lecture from different domain
9. Members discussed about a possible FDP during the Academic Year 2016-17
Resolved to have one FDP during the Academic Year 2016-17, preferable in the second half.
10. Members discussed about the curriculum feedback collected from various stakeholders
Resolved to take specific actions based on the feedback on curriculum

Action taken report for the IQAC meeting held on Thursday 14th July, 2016

S No	Resolution	Action Taken
1	To conduct Academic Council meeting during third week of July 2016	The Academic Council Meeting for Academic Year 2016-17 was held on 26 th of July 2016
2	To purchase additional books/subscribe/renew journals for the Institute's library	Books and journals/e-journals worth more than Rs.1,30,000 have been added
3	To have personality and skill improvement classes	'Personality and Skill Development' classes have been introduced both for first and second year students since academic year 2016-17 onwards. A visiting faculty, Mr. Jaikishan Bhat is in charge of this for both the classes.
4	To purchase necessary IT gadgets for the Institute	15 desktop computer have been purchased; one Espon projector has been purchased and installed in one of the classrooms
5	To set up a separate research centre affiliated to the Institute	In October 2016 'Poornaprajna Institute of Research and Development' (PCRD) is set up and Dr. Krishna Kothai is appointed as the coordinator of the centre.
6	To set up and inaugurate alumni association	'Poornaprajna Institute of Management – Alumni Association' is set up and formally inaugurated in the month of October 2016
7	To arrange for series of guest lecture from different domain	Around ten special guest lectures have been arranged during the period August 2016 and November 2016
8	To have an FDP for the Academic Year 2016-17	The FDP for the Academic Year is scheduled for January 2017
9	To take action on curriculum feedback	<ul style="list-style-type: none">i) Personality development course introducedii) Alumni Association formally startediii) PCRD was set upiv) Additional books for Library addedv) Additional computers purchased

A meeting was conducted at the Institute on **Saturday 7th January, 2017** to discuss the items of the agenda given. Members present at the meeting are:

1. Dr. G. S. Chandrashekhar
2. Dr. M. R. Hegde
3. Dr. A. P. Bhat
4. Mr. Harish B.
5. Dr. Bharath V.
6. Dr. Naveen Kumar K. R.
7. Mrs. Bharathi Karanth
8. Mr. Girish Aithal Nagur
9. Ms. Sanjana Ninjoor
10. Ms. Sedha Jane D'Souza

Proceedings and Resolution:

1. The resolutions passed in the previous IQAC meeting held on 14th July, 2016 was presented in the meeting by the IQAC Coordinator.
Resolved unanimously to approve the resolutions of the previous IQAC meeting held on 14th July 2016
2. Members discussed about the arrangement for the FDP which was scheduled for the second half of the Academic Year
Resolved to have the FDP in the month of February 2017
3. Members present felt that arrival and departure time as well as attendance of the staff members should be recorded electronically
Resolved to install biometric machine
4. Members present discussed the need to have a few more desktop computers for the institute
Resolved to purchase required number of desktop computers for the Institute

Action taken report for the IQAC meeting held on Saturday 7th January, 2017

S No	Resolution	Action Taken
1.	To have FDP in February 2017	A two-days FDP was held on 16 th and 17 th February 2017 with Dr. Srimathi Mayya, Professor, Dept. of Statistics, MAHE as the Resource Person
2.	To install biometric machine	Biometric machine has been installed at the Institute's office and became operative since July 2017
3.	To purchase required number of desktop computers for the Institute	31 desktop computer have been purchased for use by faculty members and to replace old computers in the computer lab.